

Guide to Submitting your Big Read Entry

Step 1. Save images of artworks for entry in JPEG or PDF

File name of the artworks should be “class/grade/institution name_student’s name”.

Step 2. [Register online](#)

Step 3: Fill out the [submission form](#) and submit with the images by either:

File upload via Sharefile

Email

Post

1) By upload

Include a completed Submission form with your entry.

There is no maximum file size limit.

How to submit your entry

1. Click the following link to upload files:

<https://oup.sharefile.com/r-rbaaa7137980e48b3908efe3c790f2a42>

2. On the screen that appears, drag and drop the file you wish to upload from your computer to the box on the screen or click “Browse files”.

3. When you’ve placed the file you wish to upload in the box, click “Upload”. If successful, “Uploaded” will appear next to the file name. When you’ve finished, close the browser window.

4. You’ll receive a confirmation email from us within 2 business days.

2) By email

Attach your entry and the submission form to an email and send to newsletter.japan@oup.com

In the subject line, write “Big Read”

Check that the size of the attachment is not larger than the maximum size limit set by your email account provider.

Upon successful receipt of your submission, you will receive a confirmation email from us within 2 business days. If you do not receive this notification, make sure the size of the attachment does not exceed the maximum file size limit and then resend it to us. If you still don't hear back from us, contact us by email at newsletter.japan@oup.com.

3) By post

Send entries to:

Oxford University Press Big Read
Sotetsu Tamachi Bldg. 3F 4-17-5 Shiba, Minato-ku Tokyo 108-8386

Send the completed submission form via email or Sharefile.

Please read the [terms and conditions](#) before submitting an entry as part of Oxford Big Read.

Entries must be received by **November 30, 2023 at 23:59**. Entries received after the deadline will not be considered.