

# Map of Contents

Unit	Functions	Vocabulary	Grammar
<b>Introduction</b> page 6			
<b>Before you start</b> page 11			
<b>1 Welcome to Japan!</b> page 13	Greeting people Asking about trips Suggesting means of traveling into town	Greetings Trips and traveling	Simple future: <i>will (offering to help)</i> <i>shall</i> Simple past
<b>2 Pleased to meet you</b> page 16	Introducing a third person Giving and receiving compliments Making polite conversation	Titles, names, nicknames Jobs <i>for and since</i> Languages and learning languages	Present perfect simple Present perfect continuous <i>How long ...?, Can ...?</i> Expressions of quantity <i>much, a little, a bit</i>
<b>3 Tell me about yourself</b> page 19	Talking about yourself Discussing job skills and personal qualities Describing your ambitions	Jobs, reasons for wanting a job, hobbies/interests Personality adjectives Future aspirations	Asking questions <i>Why / What / How ...?</i> <i>Do ...?</i> <i>Could ...?</i>
<b>4 Hello, is this Room Service?</b> page 22	Asking and answering about services and facilities Asking for help in a hotel Expressing yourself on a hotel telephone	Hotel services and facilities Telephoning Room numbers	<i>I'd like to ..., We'd like ...</i> <i>Is that ...?</i> <i>There's a problem with ...</i> <i>Could you put me through ...?</i> <i>I'm connecting you now.</i>
<b>5 Can I help you?</b> page 25	Greeting business visitors Offering help Talking about appointments Asking for and giving directions inside a building	Names, titles, jobs Floors, rooms, departments, and offices Numbers Directions in buildings	<i>What time is / Where is ...?</i> <i>Who is your appointment with ...?</i> <i>Can / May</i> Prepositions of place: <i>at, in, on</i> Polite questions
<b>Tell Me About ... Daily Life</b> page 28			
<b>6 What would you like to do while you're here?</b> page 29	Asking about what your guests would like to do Suggesting places to go to and things to eat Explaining your recommendations	Japanese cities, tourist sites, and places of interest Adjectives Time words, Days of the week Things to see, do, and eat in Japan	<i>If</i> sentences <i>Wh-</i> questions <i>Would you like to ...?</i> <i>I'd like to ... + base form of verb</i>
<b>7 Would you like to see my pictures?</b> page 32	Asking and answering about vacations Describing vacations Talking about photographs	Cities and famous tourist sites overseas, things to see and do during a vacation overseas Asking about likes Adjectives to describe places	Past simple: interrogatives and replies <i>Wh-</i> questions: <i>What was ... like?</i> Adjectives to describe places

Unit	Functions	Vocabulary	Grammar
<b>8 Let's shop till we drop!</b> page 35	Saying what you would like to buy Asking about and recommending stores Saying how much you want to spend	Store guides (floors and departments) Things to buy Different kinds of shops	<i>I'd like / I want</i> <i>I know a ...</i> <i>I can recommend</i> <i>I'd like a blue one</i> <i>I don't want anything too expensive</i> <i>Shall we? / Let's ...</i>
<b>9 Can I take a message?</b> page 38	Taking a message on the telephone Asking for help with spelling Asking for repetitions Confirming details	Names of people and companies The alphabet Cities and countries Days and dates Telephone numbers	<i>Can I / Could you ...?</i> <i>Would you like to ...</i> <i>Would you repeat that ...?</i> <i>Who should I say called?</i> <i>Which company / number are you calling from?</i>
<b>10 I can't stand soccer!</b> page 42	Asking and answering about your favorite things Asking and answering about likes and dislikes Expressing opinions and preferences	Nationalities Types of food, music, and sport Adjectives of likes and dislikes	<i>What's your favorite ...?</i> <i>What sort of ... do you like?</i> <i>Do you like ...?</i> <i>I love / hate / can't stand / don't mind</i> <i>I hate -ing (gerunds)</i>
<b>Tell Me About ... Festivals</b> page 46			
<b>11 You can take the Shinkansen</b> page 47	Asking and answering about journeys Comparing methods of travel Asking for and making recommendations	Methods of transportation Expressions of time and speed Prices, costs, fares Adjectives for describing travel, fares, speed Numbers	<i>How long / much ...?</i> <i>Is it cheaper, quicker ...?</i> Present simple Expressions of quantity: <i>about / around / a little</i> Comparative adjectives <i>I'd take ..., I like ...</i>
<b>12 Don't forget your cameras!</b> page 50	Enquiring about tours Making requests Giving instructions	Things to see and do Money Meals Times Instructions	<i>What time ...?, How long ...?, Is lunch included?</i> Future with <i>will</i> Requests and instructions: <i>Please ... / Don't ...</i> Prepositions of time and place: <i>in, at</i> Adverbs: <i>exactly, precisely</i>
<b>13 Where can I buy some souvenirs?</b> page 53	Enquiring about where to buy souvenirs Asking for and giving advice about shops and shopping and what to buy for certain people	Souvenirs, things to buy Different types of shops, locations, opening and closing times	<i>Where can I ...? There's a ...</i> <i>Is there ...? You could try ...</i> <i>What do you think I could get ...?</i> <i>How about ...?</i> <i>They open / close at ...</i>
<b>14 What would you like to eat?</b> page 56	Talking about Japanese food Explaining what different dishes are made of Describing what something tastes like	Traditional Japanese food and dishes, ingredients Descriptions of taste, smell, the look of food	<i>Have you tried ...?</i> <i>What do you call this?</i> <i>What is / are ...?</i> <i>What does it taste / smell / look like?</i> <i>They're like ...</i> <i>It's a kind of ...</i>

Unit	Functions	Vocabulary	Grammar
<b>15 What a beautiful apartment!</b> page 59	Giving and accepting compliments Talking about rooms and furniture in houses Describing typical features in Japanese homes	Compliments Typical Japanese rooms and furniture Japanese clothing Decorations Japanese customs	<i>What a beautiful ...!</i> <i>That's very kind of you.</i> Demonstrative pronouns: <i>What do you call these / this / that ...?</i> <i>What is it / are they for?</i>
<b>Tell Me About ... Eating Out</b> page 62			
<b>16 You have to leave your shoes here</b> page 63	Asking about and explaining things about temples and shrines Telling people what they must and must not do Describing what's happening	Temples and shrines, and festivals Traditional objects and souvenirs associated with customs and traditions	<i>What does this sign mean?</i> <i>What's this / that?</i> <i>Have to / must / mustn't</i> <i>Please don't.</i> Present continuous for actions: <i>They're getting married.</i>
<b>17 I agree with you</b> page 66	Asking for and giving opinions; Agreeing and disagreeing politely	The weather Polite agreement and disagreement between friends and colleagues	<i>What do you think of ...?</i> <i>I think / don't think ...</i> <i>So do I / me too, nor do I / me neither</i> <i>What's your opinion of ...?</i> <i>In my opinion/view ...</i> <i>I agree / disagree / don't agree ...</i>
<b>18 Could I have your flight details?</b> page 69	Asking for and checking flight information Making flight reservations	Dates and times Destinations: city names Letters and numbers Classes of travel Special dietary requirements	<i>Would you confirm ...?</i> <i>Can you check ...?</i> <i>Could you make ...?</i> <i>Could I have ...?</i> <i>Which airlines ...?</i> <i>What's the flight number...?</i> <i>Will that be business class?</i>
<b>19 There's a mistake on my bill</b> page 71	Checking out Asking about the hotel bill Apologizing for mistakes	Forms of payment Money Symbols on bills Hotel services Making enquiries	<i>I'd like to ..., What's this for?</i> <i>What does this mean?</i> <i>I think there's something wrong with my bill.</i> <i>You've charged me ...</i>
<b>20 Have a safe trip home!</b> page 74	Exchanging addresses and presents Expressing thanks and saying farewell Making toasts and giving farewell speeches	Personal details Food and drink Time words Complimentary adjectives Formulaic vocabulary for farewells	<i>Have you got ...?</i> <i>Thanks for looking after me.</i> <i>Would you like ...?</i> <i>When are you planning to return ...?</i>
<b>The Hospitality Game</b> page 77			
<b>Photocopiable pages</b> page 78			
<b>Tapescripts</b> page 99			